

The Katz Graduate School of Business *Leading People in Organizations* Micro-credential

is a program focused on curating professional skills that are widely beneficial for all career paths.

Postdocs interested in advancing their leadership, management, self-reflection and communication skills are encouraged to apply.

Current information about this professional credential can be found [here](#).

Key Information for Postdocs

Applications for the Katz Business School Leading People in Organizations Micro-credential are due no later than August for the fall semester or December for the spring semester. Postdoctoral Associates, Postdoctoral Scholars, and Research Associates university-wide who earned their doctoral degrees at English-speaking institutions are eligible to apply. If you graduated from a non-English speaking university, you must demonstrate proficiency in English. Eligibility requirements can be found [here](#).

As a postdoc at Pitt, you do not have to provide transcripts, the graduate application fee is waived, and you are eligible for [tuition reduction](#). Postdocs are encouraged to discuss the availability of professional development funds to cover their remaining tuition costs and fees with their individual PI.

The micro-credential requires the completion of four 1.5-graduate credit courses (total of 6 credits). University of Pittsburgh employees (Postdoctoral Associates and Research Associates), are subject to federal income tax for tuition benefits above \$5,250 **per calendar year** (January to December). To avoid tax liability for graduate credit courses, postdocs should limit their graduate credits **per calendar year**. Examples of enrollment strategies to avoid taxation can be found [here](#) (for PA residents) and [here](#) (for all foreign nationals and out of state residents). Tuition benefits for Postdoctoral Scholars are not subject to federal income tax.

- For PA residents: The **shortest, non-taxable enrollment strategy** for completion of the micro-credential is to enroll for 2 courses in the fall semester and 2 courses in the spring semester of the following calendar year, completing the micro-credential in one academic year.
- For non-PA residents: **To avoid taxation**, you can only enroll in one course per calendar year and therefore you would complete the micro-credential in two academic years.

Each course is 8 weeks and meets for 2 hours per week, usually in the evenings via Zoom.

The University of Pittsburgh Katz Graduate School of Business provides a certificate of completion of this professional credential upon completion of the four courses.

If you need assistance or have issues with enrollment and/or tuition benefits, please contact:

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